

Victoria A. Jump, MPA
Director

Monique S. Nowlin, MPPA
Deputy Director

Brian B. Murphy, MBA
Fiscal & Contracts Manager

LEGAL NOTICE
FOR IMMEDIATE RELEASE

March 22, 2016

CONTACT PERSON:

Marleen Canniff

Grants Administrator

Phone: (805) 477-7311

E-mail: marleen.canniff@ventura.org

**REQUEST FOR PROPOSALS AND NOTICE OF INTENT TO CONTRACT FOR
COUNTY OF VENTURA TITLE III E, III B, and V PROGRAMS - FY 2016-17**

The Ventura County Area Agency on Aging (VCAAA) is seeking applications to provide the following services using Older Americans Act funds for the initial contract period of fiscal year (FY) July 1, 2016, through June 30, 2017: (1) **TITLE III E: Family Caregiver Resource Center (FCCR), \$20,000** to serve eligible family caregivers in Conejo Valley (Moorpark, Thousand Oaks, Simi Valley) for the initial contract period and renewable up to two years ending June 30, 2019; (2) **TITLE III B: Case Management, \$35,000** for the initial contract period and renewable up to three years ending June 30, 2020; and (3) **TITLE V: Senior Community Services Employment Program (SCSEP), \$114,848** for the initial contract period and renewable up to three years ending June 30, 2020. All contracts and renewals are contingent upon the availability of funds, contractor performance, demonstrated need for services, and approval by the Ventura County Board of Supervisors. Successful applicants will be required to execute a contract. The selected bid/proposal/application, related budget form, Request for Proposal (RFP), and VCAAA Contractor Manual shall be made part of the contract. The VCAAA may negotiate modifications after the bid/proposal has been selected to assure all necessary program requirements are covered before the contract is signed.

The RFP, application, and budget template will be available March 25, 2016, on the VCAAA website, www.ventura.org/vcaaa/public-notices and during regular business hours by calling (805) 477-7311 or visiting the VCAAA office at 646 County Square Drive, Suite 100, in Ventura, CA.

Organizations intending to apply for the services described in the RFP must (1) Submit a formal Notice of Intent to apply by 4:00 p.m. on March 31, 2016; (2) Attend a bidders' conference/grant workshop at 1:00 p.m. on April 5, 2016; and (3) submit a formal application and budget in response to the RFP by 4:00 p.m. on April 26, 2016. The address for submitting the notice and application and attending the bidders' conference is the VCAAA office: 646 County Square Drive, Suite 100, Ventura, CA 93003. Late or faxed applications will not be accepted.

Any public, nonprofit or for-profit organization may apply: No individuals may apply. Before contracts can be awarded to for-profit organizations, the VCAAA must receive prior approval from the California Department of Aging. The VCAAA reserves the right to cancel, amend or postpone this grant project. VCAAA may negotiate modification after the bid/proposal has been selected to assure all necessary program requirements are covered before the contract is signed. For more information, call (805) 477-7311.